

Green Hills School
2010-2011



Home of the Falcons

Green Hills School
PO Box 9
123 West Highway 221
Bledsoe, KY 40810
Phone 606-558-3533
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Timothy Saylor
Superintendent

Darlene Brock
Principal

Lisa Ashley
Counselor

THIS PLANNER BELONGS TO:

Name _____
Grade _____

PRINCIPAL'S MESSAGE

Dear Family and Students

It is my pleasure to welcome you to Green Hills School for the 2010-2011 school year. We are expecting to have a great year!

The purposes of this planner are to help you organize for success and for communication between school and home. It contains important information concerning school policy and procedures, so the family needs to review it together. **This school planner should come home everyday and be reviewed by the parent. Parents should initial the planner daily and write questions or notes for the teacher as needed.**

We welcome parent input and need your support.

Sincerely,

Darlene Brock

D. Brock
Principal

How to Use the Student Planner

- As soon as you are given an assignment, record it. Include the due date.
- Call attention to important items such as tests by highlighting, circling, underlining, or marking in some way.
- Prioritize your assignments and responsibilities by numbering or lettering.

Time Management

- A. Make a "To Do List"
 1. List the tasks to accomplish.
 2. Prioritize.
 3. Cross it off when it's done.
- B. Use Your Time Wisely
 1. Establish routines such as a specific time for homework, laying out your things the night before, etc.
 2. Don't Waste Time talking on the phone, watching TV. Get the task done.
 3. Break long-term assignments into smaller tasks.

Study Skills

- Remember to bring supplies for class.
- Listen carefully during class.
- Take notes and write them in your own words to make them meaningful.
- Ask questions.
- Try to understand key facts rather than just memorizing them.
- Find a quiet place to study at home. Turn off music and the TV.
- Have materials necessary to complete your homework such as pencils, a calculator, a dictionary, etc.
- Be organized.
- Review your notes for 'what is important'.
- Read vocabulary terms.

Homework Hotline

Kindergarten	3911
1 st	3909
2 nd	3908
3 rd	3906
4 th	3915
5 th	3918
6 th	3920
7 th	3916
8 th	3919
For School Closings, weather-related announcements, school information, ballgames, etc.	3930 or check the school calendar at www.harlan.kyschools.us Please make sure we have your current phone number so that our automated calling system can notify you of school closings.

Certification of Receipt

My child _____ and I have reviewed the Green Hills School Student Handbook and understand the rights and responsibilities.

Signature of Parent

Signature of Student

Textbooks

Math # ___:	___poor	___good	___new
Science # ___:	___poor	___good	___new
Social studies # ___:	___poor	___good	___new
Reading # ___:	___poor	___good	___new
Spelling # ___:	___poor	___good	___new
English # ___:	___poor	___good	___new
Art # ___:	___poor	___good	___new
Music # ___:	___poor	___good	___new
_____ # ___:	___poor	___good	___new

Reimbursement rate for damaged or lost textbooks

- 100% retail cost for one- and two-year-old textbooks.
- 75% retail cost for three- and four-year-old textbooks.
- 25% retail cost for five-year-old textbooks.

Student signature

Parent signature

Your signature acknowledges the condition of the textbooks you have received.

Mission Statement

Green Hills' mission is to provide a quality education to every child.

SCHOOL HOURS

School hours are from 7:50-2:50. Children may not arrive before 7:20 or remain after school without written permission and supervision. This is for the safety and well-being of students.

ATTENDANCE

Students are expected to come to school and to report on time. Several Kentucky School Laws provide information concerning Compulsory Attendance. KRS 159.010 states that each parent or guardian . . . shall send the child to . . . school for the full term. . . .The automated system will call each day to inquire why a student is absent if the parent has not called the school to give us the reason for absence. You can call at 558-3533 x 2901. Leave a message if Mrs. Farley is away from her desk.

Absences

Following an absence, all students will bring an excuse stating the cause of absence and turn it in **within 2 days. We will accept six home notes (3 each semester) for the school year. After six home notes, a medical excuse is required.** Students who do not bring an excuse will receive an unexcused absence. Excused absences will be for the following reasons:

1. Death or severe illness in the pupil's immediate family (parents, grandparents, siblings, aunts, or uncles).
2. Illness of the pupil.
3. Religious holidays and practices.
4. One day for attendance at the Kentucky State Fair
5. Military Deployment of a parent/guardian
6. Other valid reason as determined by the Principal.

Class work being made up for excused absences should be made up within the same number of days that the student was absent. For example, if John Smith missed 3 days of school for sickness, he has 3 days to make up his work.

Examples of Unexcused Absences are: overslept, out of town, baby-sitting, childcare issues such as no one will be home, missed the bus, clock didn't alarm, suspension, juvenile detention, indifference (doesn't want to come to school that day), etc.
No class work can be made up for an unexcused absence. A grade of 0 will be entered. When a student is absent (unexcused), he/she may not participate in any extra-curricular activities on the day of absence, i.e. academic team practice, ball practice (student will sit the bench), ball games (student will sit the bench), dances, fall festival, etc.

Tardy and Truant

If a student is tardy, he/she must report to the office **with their parent** to sign in. The state requires a parent signature. Tardy is defined as not being in your seat during homeroom roll call. Truancy is defined as: Any pupil who has been tardy or absent from

school for three days without excuse. A pupil who has been reported as truant three times is a habitual truant. KRS 159.150 states that any student . . . who has been absent from school without valid excuse for 3 or more days, or tardy . . . is a truant. We follow the Harlan County Truancy Referral Procedures.

1 st day absent/tardy	The school calls home.
3 rd day absent/tardy	The attendance team visits the home. The student may be referred to Extended School Services if the student is in danger of failure because he/she has incomplete assignments attributed to excessive absences. The student is truant.
4 th day absent/tardy	The parent/guardian will receive a letter from Central Office.
5 th day absent/tardy	The parent/guardian will receive a letter from Central Office.
6 th day absent/tardy	The Central Office is notified and a Final Notice will be sent before referring to the County Attorney's Office for Court.

RIGHTS/RESPONSIBILITIES

1. Everyone has the right to be safe.
2. Everyone has the right to learn.
3. Everyone has the right to feel good about him or herself.
4. Everyone has the right to be responsible for himself/herself and actions.
5. Everyone has the responsibility of making appropriate choices.
6. Everyone has the responsibility to do his or her best.

ACADEMICS

Students and parents will be given course descriptions (syllabi) that outline academic expectations and requirements for the class and the assessments that will be used for gauging academic content and rigor. **It is important that students and parents review the course syllabi and understand the requirements to pass the course or grade.**

STUDENT GRADES

The grading scale established by the Harlan County Board of Education is:

94-100	A
87-93	B
76-86	C
70-75	D
69 and below	F

Some assignments are scored by rubrics. A rubric is a numerical grading system based on specific criteria that measures content knowledge.

RETENTION/DANGER OF FAILURE

***Academic performance is the major consideration for promotion!

Students will receive Progress Reports at mid-term. A Report Card will be issued at 9 weeks. Parents can access their child's grades through the parent portal at any time. Parents should conference with teachers to determine remediation if a student is failing. The purpose of the conference will be to develop an improvement plan for the student to try to avoid failure for the year/retention. The opportunity will be given throughout the year for a student to be successful, if the parent and child do not take advantage of these opportunities, the consequences may be failure. **Failing 3 classes (reading, language arts, math, social studies, science, humanities, physical education, etc.) will result in retention for the year.**

WHAT YOU CAN DO TO HELP YOUR CHILD LEARN

- A. Start each day right; a good start at home makes the school day much better.
- B. Encourage your child to have a good breakfast and lunch. Make certain that your child sleeps at least 8 hours each night.
- C. Praise your child each day for something he/she has done. Have a designated place to put school work or things brought home.
- D. Talk with your child about school experiences and listen to what is said about your child's school day.
- E. Stress attendance. If the child is ill, home is the best place; otherwise, your child needs to be at school every school day.
- F. See that your child completes his/her homework.
- G. Check and initial the student planner daily.
- H. Keep the lines of communication open between yourself and your child's teacher. Inform the teacher of any family situation which could influence your child's behavior. Also, if he/she is reluctant to go to school, let the teacher know so that together you can find the reason.
- I. Take your child to the library and encourage reading for pleasure.
- J. Stress organization of school notebooks, materials, etc.
- K. Provide pencils, glue, scissors, paper and all other required school supplies for your child to use.
- L. Work at home with skills taught at school.

PARENT COMMUNICATION WITH TEACHERS AND INFORMATION

There are several ways that parents can communicate with teachers. We encourage you to take advantage of the following opportunities to be involved in school and to receive information.

- Attend First Days Celebration (held the first day of school)
- Attend Parent Orientation
- Attend Parent-Teacher Conferences
- Make an appointment with the teacher
- Interactive student planners – read and initial daily
- Send a note or message to the teacher

- Contact the teacher during Planning Period
- Attend Open House
- Visit the school's website at www.harlan.kyschools.us
- Read the school newsletter The Falcon Flyer
- Read class newsletters and notes
- Check out the parent communication board in the front hallway
- Check out the Communication Screen at the front desk.
- Read the School Marquee.
- Call 558-3533 ext. 3930 for announcements and school closings.**
- Notify the school of any change of address, phone number or emergency information. It is very important that we have a current phone number or way to contact you.

ATHLETIC ELIGIBILITY

Athletics are part of the extracurricular programs offered at Green Hills School. Whether on the field or floor as a contestant, or in the classroom as a student, an athlete's conduct in and out of school should be such as:

- a. Not to reflect discredit upon their school or,
- b. Not to create a disruptive influence on the discipline, good order, moral, or educational environment in the school.
- c. To meet the eligibility requirement established by the school.

Students in grades 4-8 must maintain a "C" average during the season to compete in sports. Students who have more than one failing grade (F), will be ineligible regardless of having a "C" average. Students must also maintain a "C" average in conduct and work habits. A student not maintaining a "C" is on academic probation. Grades will be checked each Friday, and suspension is to remain in effect until acceptable reports are obtained from the teachers. Any student ineligible for team play is also ineligible for practice. When the grade average is "C", the student will again become eligible to participate in interscholastic competition.

DISCIPLINE

We believe in our students and want them to succeed. Our discipline procedures reflect our on-going efforts to ensure our students have the best learning environment available which will lead to improved student achievement and create a more pleasant setting.

Teachers keep a record of discipline, and it is maintained on a state-wide data collection system that is monitored by the Kentucky Department of Education and Safe Schools. Any student breaking a school procedure will have their name written down, the date, misbehavior, and consequences. This determines the students' conduct grades. All students begin a 9-week grading period with 100 conduct points. Conduct and work habits are two separate grades on the report card.

Discipline Procedure

	Offenses	Major Offenses
1 st Offense	Verbal Correction/Warning	Office
2 nd Offense	Detention	
3 rd Offense	2 Detentions	
4 th Offense	In-School Suspension	
	After-school Detention	
	Suspension	

The second time a student is sent to the office for a severe offense in a 9-week period, it will result in after-school detention. The third time will be suspension.

Principal's Office

The principal may assign alternative classroom, after-school detention, Saturday school detention, corporal punishment, or suspension at her discretion. If a student is in after-school detention, the parent is responsible for picking up the student after the detention. If Saturday school detention is assigned, the parent is responsible for transportation to and from school. Any misbehavior that is unlawful will warrant calling the State Police and School Resource Officer.

Minor Offenses	Major Offenses
Forgot paper, pencil, book – Unprepared for Class	Talking Back
Throwing Paper	Disrespect Toward Teachers and Students
Passing Notes	Inappropriate Language
Not Following School Procedure/Defiance of Authority	Fighting/Hitting
Chewing Gum	Cheating
Sleeping in Class	Vandalism
Not Working	Harassment
Disturbing Class	Continually Disturbing Class
Talking Out During Class	
Horse Playing	
On the Floor without Permission	

This list is not all inclusive. Each case will be handled individually with appropriate consideration given to the facts and circumstances.

Consequences	Points
Warning	0
Detention	3
Alternative Classroom	10
In-school Suspension or Corporal Punishment	5 ½ day; 10 full day
After-school Detention	10
Saturday School Detention	15
Suspension or Corporal Punishment	20

DISRESPECT

Students who fail to obey the adult that is supervising them are subject to severe penalty. Arguing with teachers, aides, principal, etc. will not be tolerated. This behavior will be treated as a major offense.

HARASSMENT

Students are not to threaten, harass, bully, or intimidate any student or adult at Green Hills School. The Harlan County School District has a procedure for dealing with harassment at school. We take threats seriously. **Students are not to draw graffiti depicting weapons, violence, etc. Students are not to make statements that they will harm or kill.** These behaviors will be addressed according to the Harlan County Harassment Policy.

AUTHORITY OF ADULT EMPLOYEES

All of the adult employees of Green Hills School have certain responsibilities and have authority granted them to complete their job duties. Included in this authority is the right to correct students when the need arises. If any student is corrected by an employee, the student is expected to accept correction no matter if the employee is faculty, clerical, cafeteria work, custodian, bus driver, etc.

TRANSPORTATION

All students are to enter the building during the morning through the gym doors.

BUS TRANSPORTATION

School bus transportation is a privilege provided for our students and requires appropriate behavior for the safety of all students riding. A student is to ride the bus to which he/she is assigned. **Any request to ride a different bus must be done so in writing by the parent/guardian and submitted to the office for signature and given to the driver. Students will be allowed off the bus only at school, home, and locations requested in writing by the parent.** The bus driver is in complete charge of the bus and its occupants at all times. Students riding the bus must comply with the request of the driver. All buses operate according to Harlan County Board of Education policy. Misbehavior on a school bus endangers all students!

BUS PROCEDURES

To assure the safety of all students on buses and at bus stops, the following rules will be enforced:

1. Students must remain seated when the bus is in motion.
2. All students will be given an assigned seat and will remain in that seat until it is time for their departure. Changing seats will not be allowed.
3. There will be no eating or drinking on the bus. Do not litter on the bus.
4. No objects of any kind are to be thrown from the windows of the bus.
5. You are not to harass or aggravate anyone on the bus. No bad language, pushing, kicking, hitting, etc.
6. Talking should be in conversational tones.
7. Keep hands, head, and all body parts inside the bus at all times. Do not throw anything from the bus.
8. NEVER tamper with the bus or any of its equipment.
9. No gum, tobacco, alcohol, drugs or weapons of any sort.
10. Areas of student behavior not covered in these procedures rest at the discretion of the bus driver and/or Principal.

BUS DISCIPLINE

Bus discipline will be administered according to 702KAR5:060 and Harlan County Board Policy 06:34. Discipline will be administered according to the severity of the incident. Discipline may range from a verbal or written warning to 10-day suspension of bus privileges. In severe cases, students may be sent to the superintendent, and bus riding privileges suspended.

FEDERAL LUNCH PROGRAM

Parents who wish to apply for free or reduced-price breakfast and lunch for their child may do so by completing an application and returning it to the school. Applications are in the information packet that parents receive on the first day of school. You may **reapply any time during the school year. This may be especially beneficial if your income changes.**

LUNCHROOM CHARGES

Should a student lose or forget his/her lunch money, the lunchroom secretary will allow him/her to charge for that day. A student may charge up to (5) days. Additional charges will not be allowed until payment is made after five (5) days. **ALL CHARGES MUST BE PAID EACH FRIDAY.** You may see the lunchroom secretary to make arrangements for prepayment if you wish. It is assumed that your child can eat and drink all items on the school breakfast/lunch menu. If for any medical reason your child can not eat or drink some items, you must have a note signed by a Doctor stating the medical reasons why the child can not tolerate some items. Contact the cafeteria for more information.

LUNCHROOM RULES

Students will wash their hands before lunch. Students are to follow the directions of the lunchroom supervisor on duty. Students are to talk in normal tones and show respect for others and for school property. Lunch lines are to be quiet and orderly so that classrooms are not disturbed. When finished eating, students are to empty and stack their trays orderly. Any spills are to be cleaned up. No student is allowed behind the serving counter. Students should use good manners when going through the lunch line such as turning away and covering coughs or sneezes.

FAMILY RESOURCE CENTER

If you need assistance for any family needs such as food, shelter, counseling services, etc., please contact the Family Resource Youth/Service Center at 558-3960.

TELEPHONES AND MESSAGES

Classroom instruction will not be interrupted for a student to answer the phone. In case of an emergency, explain the situation to school personnel, and we will assist in any way possible. If a student is sick, the teacher or secretary will call home for the student. Students who stay after school for ball practices, ball games, Girl Scout, etc. will need to make arrangements beforehand to prevent interruption to classroom instruction. We have phones in every classroom in the school for safety, but we limit interruptions to instruction. Cell phones may be carried by students but should be turned off upon entrance into the school building and remain off throughout the school day. No student may place or receive a call, place or receive a text message, or use their phone for any other purpose at any time during the regular school day. Any inadvertent or deliberate use of a cell phone will result in disciplinary action. **Cell phones can only be used during the time stipulated by Harlan County Board policy (before and after regular school hours and during lunch break) If used at any other time, the phone will be confiscated, and the parent must pick up the phone from the Principal's Office. It will not be returned to the student nor can the student bring a cell phone on school property again. The student will also be subject to disciplinary action. This language is taken directed from School Board policy. For further information concerning the use of cell phones at school, refer to Kentucky School Law 158.165 and Harlan County Public School Board Policy 09.4261.**

LIBRARY BOOKS

A student may borrow books from the library and must return them on or before the due date stamped in the back of the book. If a book is overdue:

- 1st week – The student will not be allowed to check out any more books until the book is returned.
- 30 days – The book will be considered lost and the parent/guardian will be responsible for the cost of the book.

STUDENT DRESS

There is a direct relationship between dress, grooming, conduct and the wholesome living and thinking of boys and girls. Students are expected to dress and groom themselves within the framework of individual pride, decency, cleanliness and safety. Any unsanitary body condition which disrupts the classroom environment is prohibited. Students must refrain from wearing tight or revealing attire (no tank tops, no bare midriffs, no short shorts, and no excessively baggy pants) or any style of dress that will disrupt the educational process. Students will not be permitted to wear clothing that has imprints, writing, etc. which is suggestive of or endorses violations of policy and immoral or illegal actions. Students are not permitted to wear hats unless special permission is granted. Students are not permitted to wear Heelys. Modesty and decency of dress and the health and safety of all will continue to be stressed at Green Hills School. It may be necessary to have a conference with a student and their parent/guardian if the student wears clothing that disturbs the educational atmosphere at school. The above has been the policy concerning student dress for several years. The following list of appropriate and inappropriate dress may help.

APPROPRIATE:

- Tops that reach the belt line.
- Skirt and shorts that are no more than four (4) inches above the knee.
- Clean, neat jeans that fit. We have a 1-size-larger rule. You may wear one size larger than your regular size.
- Students may want to keep a sweater or sweatshirt in their locker for cooler classrooms.

INAPPROPRIATE:

- Tank tops and bare midriffs or backs.
- No oversized clothing or baggy pants. Pants must be worn around the waist. The waist is considered above the hipbone, near the navel, off the buttock. Only one size larger clothing is allowed.
- Clothing or buttons which feature suggestive sayings or advertise alcohol, cigarettes, drugs, violence, weapons, or violent sports or any person or symbol that represents violence (NO wresting clothing, NO skull or dagger clothing).
- Skin-tight or revealing clothing.
- No hats, ball caps or headgear unless it is Hat Day or a field trip.
- No Heelys.

All underwear must be covered by outerwear. Students who arrive at school wearing inappropriate clothing will be sent to the Resource Center or Office for appropriate clothing.

RESTROOMS

Towels and tissue are provided for the restrooms. Students are expected to dispose of them properly. Students should immediately report any overflowing commodes or sinks to the office or custodian. Students must have a pass to enter the restroom if they leave class. Students are provided several bathroom breaks during the day, but if a child is sick and requires more frequent bathroom privileges, the parent should send a note to the teacher. Students should use the restroom at (1) breakfast/morning gym, (2) morning bathroom break, (3) lunch, (4) afternoon bathroom break, (5) recess, and other transition times that the teacher takes the students to the bathroom. If your child requires more than the 5 or more bathroom breaks listed above, contact the school so we can address your child's needs.

STAYING AFTER SCHOOL

Any student who stays after school must have permission from the parent in writing. For practices, the parent may write one note for the entire practice season. The note should be given to the person responsible for the activity. NO student is permitted to stay

after school unless they have cause such as practice, a game, Girl Scouts, etc. No groups are to meet in the front office area. If parents are picking up a student before dismissal, notify the secretary so that the student will be told not to ride the bus. All cars will load after the school buses at the gym door.

STUDENT MONEY

We encourage parents to give each child his/her own spending money instead of giving it to the eldest child. Students will not be allowed to interrupt other classrooms.

FIRE/EARTHQUAKE/TORNADO/INTRUDER DRILLS

Disaster drills will be scheduled at regular intervals. It is essential that when the first signal is given, everyone must obey promptly and appropriately. During a fire drill, all students are to go to the designated area as quickly and orderly as possible. Do not stop to get personal belongings. Remain in the designated area until instructed to return to the classroom. During the earthquake drill, the principal will announce EARTHQUAKE. When this happens, all students are to get down quickly under their desk or under the nearest tables. If in the hallway or bathroom, get up close to a wall and cover your head. Remain in this position until told by a teacher that it is safe to return to class. Tornado drills will be announced. Tornado procedures entail going to the designated area, getting into a tucked position and covering your head. Intruder drills will require students to remain in the classroom, be quiet, and to stay away from windows.

INCLEMENT WEATHER

If the weather turns bad, parents should listen to the radio or call the school at 558-3533 ext 3930 for announcements concerning school dismissal. Our automated calling system will notify you of school closings as well. Remember, if conditions warrant, school is sometimes dismissed early. Parents are encouraged to have a backup plan in case school is dismissed early. Be aware of weather changes.

LANGUAGE

Use of profanity or abusive language is not permitted. This included vocal or written use of profanity. This includes all extra-curricular activities and field trips.

MEDICATION

Students needing prescription medication administered at school must have the appropriate form filled out and signed by the physician. The medicine must be in the prescription bottle. You may get the form at the front desk. If a child requires over-the-counter medication (short period of time), the parent may fill out the appropriate form and bring the medicine to school in the original bottle.

DRUGS/ALCOHOL/TOBACCO PRODUCTS

Bringing or consuming alcoholic beverages on school grounds or coming to school under the influence of alcohol, the use or possession of illegal drugs on school grounds, and the sale alcoholic beverages and/or illegal drugs on the school campus will result in disciplinary action against the violating student. Said disciplinary action may include suspension, transfer to an appropriate facility, or a hearing before the Harlan County Board of Education that could render an expulsion decree. The incident will also be referred to the proper law enforcement agency. Students are not permitted to possess, smoke, or use ANY tobacco products in the school building, on school grounds or on a bus.

EVIL SPIRITS

Items or activities referring to Devil worship, witch hunts, and etc. are not permitted at school. This kind of behavior will be treated as **severely disruptive**.

FIELD TRIPS

Students must have signed, written permission slips on file before being allowed to go on any field trip. If a student's behavior is of concern, the parent will be asked to chaperone the student.

FIGHTING

Fighting and/or commission of battery will not be permitted either on school grounds, buses, or at any school function. Students who are bothered by another student are to inform Green Hills staff (teacher, aide, custodian, cook, secretary, bus driver, counselor, principal, etc.) immediately. The staff member is to report the incident to the Principal. Counseling or disciplinary action will be taken. If the student is starting trouble or if the trouble continues, it will be treated as a major offense. All parties involved in provoking or encouraging a fight will also receive disciplinary action. Fighting is considered a severe misbehavior and will be treated as such. Disciplinary action is at the Principal's discretion.

CHEWING GUM

Students are **NOT** allowed to chew gum at school.

KEEPING CLASSROOM AND OTHER AREAS CLEAN

Students are responsible for picking up the paper around their desks. The gym, library, cafeteria, and other areas students use are to be kept presentable. Lockers are to be kept orderly so students can keep up with assignments, books, and other materials.

SKATEBOARD, FOUR WHEELERS, MOTORBIKES, SKATE SHOES, ETC.

We, the staff at Green Hills School, are concerned about the safety of our students during and after school hours. Skateboards, four wheelers and motorbikes pose a danger in the traffic around the school. Therefore, these are banned from school property **AT ALL TIMES**.

DISMISSING STUDENTS

After boarding the school bus or arriving on campus, a student is considered to be the responsibility of the school and is not allowed to leave without checking out in the office. A child who leaves campus without permission will be suspended.

Students should not be picked up early! This causes students to miss classroom instruction and contributes to truancy. Appointments need to be made after school hours if possible. If we do not know the parent or guardian, you will be asked to show identification and a social security number to verify your identity. Anyone other than the parent or guardian must be on the pickup list for a child to be released to them. If you are not on the student's pickup list, we will not release a student to you. These procedures are followed to protect our children!

CHILD CUSTODY

Green Hills School follows state law concerning child custody. Any question concerning documents needs to be directed to the guidance office. If one parent asks that the other parent not be allowed to pick up the children, then we must have on file custody papers, a restraining order, order of protection, or some other legal document stating this. Otherwise, legal opinion is that either parent has equal rights to the child.

RELEASE OF STUDENT AND STUDENT INFORMATION TO DIVORCED, SEPARATED, OR SINGLE PARENTS

The Harlan County Board of Education shall release student information to a parent, guardian, or individual acting as a parent in the absence of a parent or guardian unless the school has been provided with evidence of a court order concerning divorce, separation, custody, or legal document that provides instructions to the contrary.

DISRUPTIVE ITEMS

The pupil will have the opportunity to be present when a search of personal possessions is to be conducted unless the pupil is absent from school or unless school authorities determine that the pupil's presence could endanger his/her health and safety.

Random drug searches of lockers, desks, and all other school property will be conducted by school administration at their discretion.